|  |  |  |  |  |
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| |  |  |  | | --- | --- | --- | |  | **YISHUN CHRISTIAN CHURCH (COUNCIL)**  **10 Yishun Avenue 5**  **Singapore 768991**  **Tel.: 67556379** |  | | APPLICATION FORM FOR USE OF CHURCH FACILITIES FOR WEDDING  [W1: 11/2019] |

1. Name of Groom\*\*:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Church Membership: ⃝ YCCA ⃝YCCL ⃝ Others (Please specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home address\*\*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Singapore \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*\* Refundable deposit cheque will be issued to the Groom by post unless otherwise stated by the applicant. Please make sure the name and address are valid.

1. Name of Bride:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Church Membership: ⃝ YCCA ⃝YCCL ⃝ Others (Please specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Singapore \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Name of Officiating Minister: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Wedding Coordinator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact No.: \_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Venues required:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| DATE | DAY | SANCTUARY | PRAISE HALL | iZONE | The Upper Room |  |
|  |  | Time  -- | Time  -- | Time  -- | Time  -- | (Rehearsal) |
|  |  | Time  -- | Time  -- | Time  -- | Time  -- | (Decoration) |
|  |  | Time  -- | Time  -- | Time  -- | Time  -- | (Wedding day) |

I shall indemnify YCC for the cost of repair or replacement of any damage done to any part of the premises or the contents of any part of the premises or anything or equipment which the applicant is permitted to use or operate arising from the applicant’s use of the premises or things or equipment as the case may be. Without prejudice to the clause above, the Applicant undertakes to indemnify YCC and hold YCC and its executive council and each of them harmless against all actions, claims, proceedings, costs and damages arising out of any breach or non-performance of the duties and obligations, whether express or implied, of the Applicant herein. The Applicant should especially ensure that activities of children are properly supervised.

I agree to abide by the Rules and Regulations set by Yishun Christian Church (Council) for the purpose of this application.

Applicant’s signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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For Official Use ⃝ Member ⃝ Non-member ⃝ Affiliated member

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| --- | --- | --- | --- | --- |
| Application received by Administrator | Approved by YCCA | Approved by YCCL | Payment record: | |
| (1)\*Non-refundable deposit: | $200.00 |
| Date rec’d. |  |
| (2)\*Balance of payment: | $ |
| Date rec’d. |  |
| (3)\*Refundable deposit: | $ |
| Date: | Date: | Date: | Date returned: |  |

Remarks: (1)\* within 2 weeks upon approval of application.

(2)\* 2 weeks before the wedding day.

(3)\* 2 weeks, and normally within 30 days, after the wedding day.

(4) All information provided in this form is for internal use and will be kept in compliance with the “Personal Data Protection Act”.